

FACT SHEET 2023-2024

Student Exchange Program

Please note that our office is undergoing a restructure, this factsheet may be updated in the following months. Our partner institutions will be notified of any changes.

Université de Montréal	
Université de Montréal website	www.umontreal.ca
Université de Montréal at a glance	https://www.umontreal.ca/en/udem/in-figures/
International Affairs Office	
Website	https://international.umontreal.ca/english/home/
Student exchange program	https://international.umontreal.ca/english/international-students/student-exchange-program/
Addresses	
Express delivery (DHL, FEDEX, etc.) :	Regular postal service :
Office of International Affairs - Université de Montréal 3744, Jean-Brillant ave., Suite 581 Montreal (Quebec) H3T 1P1 CANADA	Office of International Affairs - Université de Montréal 3744, Jean-Brillant ave., Suite 581 PO Box 6128, Station Centre-Ville Montreal (Quebec) H3C 3J7 CANADA
Contacts	
Office directory	https://international.umontreal.ca/english/international-affairs-office/team/
Student Mobility Team	exchange@umontreal.ca
International Mobility Coordinator	Judith Beaulieu judith.beaulieu@umontreal.ca
Student Mobility Advisor France, Africa, Middle East	Eugénie Coutu-Lachapelle eugenie.coutu-lachapelle@umontreal.ca
Student Mobility Advisor Americas, Asia Pacific	Sarah Gu sarah.gu@umontreal.ca
Student Mobility Advisor Europe (except France), Australia, New Zealand	Caroline Téhard caroline.tehard@umontreal.ca

Application instructions and important dates

Academic calendar 2023-2024	Fall term: from September 5 to December 22, 2023
	Winter term: from January 8 to April 30, 2024
	For more information: https://registraire.umontreal.ca/dates-importantes/calendriers-universitaires/#calendrier-universitaire-2023-2024
Nomination	The nomination form must be submitted by the partner institution: - For fall entry: from January 10 to March 1, 2023 (new dates) - For winter entry: from June 1 to September 1, 2023
Online application	Application instructions will be sent directly to the students following their nomination with the nominating partner institution on copy.
Application documents to be uploaded by the student	https://international.umontreal.ca/english/international-students/student-exchange-program/application-documents/
Application deadlines	Student must upload documents by: - For an exchange starting in fall 2023: March 25, 2023 (new date) - For a exchange starting in winter 2024: September 15, 2023
Evaluation of the application	Nomination and application to the exchange program do not guarantee acceptance. All applications must be reviewed by the academic department. The evaluation of an application could take several weeks. The official acceptance documents will be available online on the Student Centre (Centre étudiant) once the academic department has accepted the application.

Academic information

Selection of program of study and courses	Students must choose courses from a single program of study (one elective per term allowed).
	Please see the list of programs with particular requirements before nomination.
	Students must be enrolled full-time: https://international.umontreal.ca/english/international-students/student-exchange-program/#credits
	List of programs with particular requirements: https://international.umontreal.ca/english/international-students/student-exchange-program/programs-of-study-with-particular-requirements/
	Course schedules: https://registraire.umontreal.ca/etudes-et-services/horaire-des-cours/
Credit system	Bachelor: 1 UdeM credit = 2 ECTS Master and PhD: 3 UdeM credits = 8 to 10 ECTS

Transcript of records and grading scale	Transcripts will be sent by email to partner institution approximately two months after the end of the term (varies each term according to the calendar). See here for the grading scale.
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Language requirements

Université de Montréal is a French taught institution and almost all courses are given in French. Proof of minimum B2 (from the Common European framework) French proficiency is therefore required. Some departments may require a higher level and official tests; see the list of [programs with particular requirements](#) for further details.

Students who are not from a French-speaking institution must provide a certificate/letter delivered by an accredited institution (home university's language department, French Alliance, language schools, etc.).

French courses: Non-French-speaking students can take one French language course (3 credits) per term offered by the UdeM Language School (students will be charged around 75\$ for course materials). A placement test will be required, information will be provided to students once admitted. Please see our [website](#) for further details.

Immigration

It is the students' responsibility to ensure that immigration requirements are met and that they carry out the necessary immigration procedures to study abroad at UdeM.

Procedures and timeframes may differ according to the student's nationality, the length of the exchange and the activities to be undertaken.

[The International Students Office](#) (Bureau des étudiants internationaux – BEI) is the only office at UdeM that can assist international students with immigration-related matters: internationaux@sve.umontreal.ca

Medical insurance and student services

Mandatory medical insurance coverage	All exchange students attending UdeM are automatically enrolled to a group medical insurance. Cost in 2022-2023 (for reference): 300\$/term (75\$/month) The insurance is mandatory, but certain students can request to be exempt. For further details: https://vieetudiante.umontreal.ca/sante-bien-etre/assurance-maladie
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Housing	On-campus accommodation is available, but rooms are very limited for exchange students as priority is given to regular full-time students. For help finding housing: Off-Campus Housing Office: https://vieetudiante.umontreal.ca/a-propos/service/logement-hors-campus
Estimated cost of living	https://vieetudiante.umontreal.ca/experience-etudiante/blogue/preparer-son-arrivee-a-montreal-en-tant-quetudiante-ou-etudiant-international
Students with disabilities	Students can contact the Office for Students with Disabilities for assessment and support prior to arrival to ensure that they qualify for services. Some fees may apply for certain services. For further information: http://www.bsesh.umontreal.ca/ or contact sesh@sae.umontreal.ca