

Chung-Ang University FACT SHEET

UNIVERSITY INFORMATION

Name of University	Chung-Ang University
Available Colleges for International Exchange Program	Humanities, Social Sciences, Education, Natural Sciences, Biotechnology, Engineering, ICT Engineering, Software, Business & Economics, Art, Sport Sciences, Art & Technology
University Website	https://neweng.cau.ac.kr/index.do (CAU) https://oia.cau.ac.kr/main.php (Office of International Affairs)
Campus Location	Seoul, Anseong
Campus Map	https://neweng.cau.ac.kr/cms/FR_CON/index.do?MENU_ID=270
Course Information	More than 900 courses click here
Course Syllabus	http://cautis.cau.ac.kr/TIS/websquare/websquare.html?w2xPath=%2FTIS%2Fstd%2Fusk%2FsUskSif005_eng.xml *Please note this is only to be used as a reference. The final official syllabus will be available approximately 1 month before the beginning of lectures.
Partner Universities	Over 650 global partners as of September 2023

ACADEMIC INFORMATION

Academic Calendar	* Please note that the calendar is subject to change. All changes will be notified beforehand.									
	Exchange Terms	Spring	March ~ June (16 weeks)							
		Fall	September ~ December (16 weeks)							
	Course Registration Periods	Spring	Mid-Late January (1 st), Mid-Late February (2 nd), The first week of March (3 rd)							
		Fall	Mid-Late July (1 st), Mid-Late August (2 nd), The first week of September (3 rd)							
	Arrival/Dormitory Check-in	Spring	Late February							
		Fall	Late August							
	Mandatory Orientation	Spring	Last day of February							
Fall		Last day of August								
Grade Release	Spring	Late June ~ July								
	Fall	Late December ~ January								
Term Breaks	Spring	Late June ~ August								
	Fall	Late December ~ February								
College/School Restrictions	<p>The following colleges and schools are restricted to degree-seeking students and therefore are not available for international exchange students.</p> <ul style="list-style-type: none"> - School of Medicine - School of Pharmacy - School of Nursing - School of Law - Graduate School *All Graduate School Programs are not available except GSIS (Graduate School of International Studies) and MBA. It is restricted to take courses in general graduate programs. 									
Language of Instruction	English or Korean (Some courses available in Chinese, French, Japanese, German, etc.)									
Credit and Grading System										
		A+	A	B+	B	C+	C	D+	D	F
	Percent (%)	100-95	94-90	89-85	84-80	79-75	74-70	69-65	64-60	Failure
GPA (/4.5)	4.5	4.0	3.5	3.0	2.5	2.0	1.5	1.0	0	

NOMINATION AND APPLICATION PROCESS

Nomination and Application Deadlines	Semester	Nomination Deadline	Online Application
	2024 Spring (2024 Mar ~ Jun)	October 13 th , 2023	October 16 th – November 17 th , 2023
	2024 Fall (2024 Sep ~ Dec)	April, 2024 (TBD)	May, 2024 (TBD)
Before Application	Formal nomination sheet that the partner university (office in charge of International Exchange) receives from Chung-Ang University must be filled out and sent back by email to the Office of International Affairs (OIA) at Chung-Ang University until the nomination deadline. In other words, students must first be nominated by the office in charge of International Exchange at their home universities in order to apply for CAU's exchange program.		
Application Procedures	1. Be nominated by home university's International Exchange Office		
	Nominations from partners should be sent to inbound@cau.ac.kr using the CAU nomination form .		
	2. Submit Online Application		
	The nominated student approved by CAU and the partner university should fill out and submit an online application at: https://mportal.cau.ac.kr/std/uhs/sUhsExs002/index.do * Please note that the above online application web page will only be available during the Online Application period. * The online application system has been designed for Google Chrome, although it should be compatible with other browsers. If your student has trouble completing the online application using Chrome, we recommend trying with a different browser such as Microsoft Edge. * Required Additional Documents for our Online Application system (All documents should be written in English . Please scan the documents and upload the files onto the online application system. Please double-check that the scanned file is legible.)		
1)	Attested Original Copy of Official Academic Transcript	Authentication: CHSI ONLY	We strongly recommend to start requesting the CHSI ' Verification Report of China Higher Education Student's Academic Transcript ' (hereafter CHSI Transcript) at your earliest convenience. If the CHSI Transcript takes too long, we can accept CHSI ' Online Verification Report of Student Record ' (hereafter CHSI Student Record). However, if the student is to submit the CHSI Student Record, he/she MUST attach the original official academic transcript . <i>*The attested transcript from the Korean Consul is no longer accepted</i>
2)	Valid Copy of Passport		All information, including personal information and the code on your passport, should be shown on the scanned page. Also, the expiry date should cover the whole study period . Invalid passports can lead to visa issuance problems.
3)	Original Copy of Financial Statement		**IMPORTANT: Official document provided by the bank. Other documents are not allowed. We recommend that your financial statement clearly states the USD equivalent of your bank balance. a. For exchange students, more than 12,000 USD in balance for one year / 6,000 USD in balance for one semester b. For fee-paying students, more than 20,000 USD in balance for one year / 10,000 USD in balance for one semester c. The type of the account should be ' Term Account(定期) '. Savings account is NOT ALLOWED (不符合冻结的定义, 无法认可). d. The account opening and start of the freezing date should be on the same date (开立日期 与存入期 两处日期非要一致)

		<p>* The required amount is subject to change according to the actual living cost every year.</p> <p>* If the financial statement is not under your name, you must attach a letter from the bank account holder, together with the document. Please make sure the letter includes the name and relationship with the student and states that he/she will be financially responsible for the student's expenses during the study period here at CAU.</p> <p>***ONLY for students from China*** Based on the Chinese financial statement (or bank balance certificate), it is <u>recognized as a valid certificate only when all of the following requirements are met.</u></p> <p>1) The original must be issued in November, within 30 days from the date of visa application (we recommend requesting 3 copies: 1 to send to OIA, 1 for visa application, and 1 to keep for yourself).</p> <p>2) The validity period of the deposit balance certificate (deposit freezing period) must be <u>at least 30 days or more.</u></p>
4)	Digital Passport-size Photo (Image File)	<p>With the following specifications (upload through online application)</p> <p>a. Size: 3.5cm x 4.5cm</p> <p>b. Color photograph of face, front view, on white background, taken within the past six months</p> <p>*This will be used for the student ID card</p>
<p>✘ <u>The Certificate of Admission will not be issued in the absence of any of the above documents.</u></p>		
<p>3. Receive a Certificate of Admission and Business Registration certificate from CAU</p>		
<p>4. Use the documents that you received to obtain a D-2 visa</p>		
Acceptance and Visa Procedures	<p>After being accepted by CAU, students are responsible for obtaining their own visas. Students must contact and visit the Korean embassy/consulate/KVAC in their home countries in order to apply for the visa. Please keep in mind that students will need to prepare the necessary documents – visa application form, passport, etc. – for themselves beforehand.</p> <p>* For students from the following 26 countries, you may be requested to prepare additional documents regarding your financial situation: Bangladesh, Cameroon, China, Egypt, Ethiopia, Ghana, Guinea, Kazakhstan, Kyrgyzstan, India, Indonesia, Iran, Mali, Mongolia, Myanmar, Nepal, Nigeria, Pakistan, Peru, Philippines, Sri Lanka, Thailand, Ukraine, Uganda, Uzbekistan, Vietnam</p>	
About Student Visa (D-2)	<p>1. All students should arrive in Korea with a valid Student Visa (D-2). Students must obtain their Student Visa (D-2) at least a week before the semester begins. Without a proper Student Visa (D-2), students cannot study at CAU.</p> <p>2. Please do NOT use your Student Visa (D-2) to travel to Korea before the semester starts and go back to your home country (or to a third country), since the Student Visa (D-2) is for a single entry. Your Student Visa will be installed automatically once you enter and be terminated automatically by departing without the RC (Registration Card); which means you have to restart the whole visa process. You are NOT allowed to leave Korea until you receive the RC (Registration Card).</p> <p>3. You should come to CAU using a Student Visa, not a Tourist Visa. You cannot change the Tourist Visa to a Student Visa (D-2) in Korea.</p> <p>4. After arrival, students must create an RC (Registration Card). The RC is mandatory for all exchange students, which acts as a legal permit, allowing students to live in Korea for their entire study period, and freely exit and re-enter the country. Students should make an online reservation before visiting Immigration and reservation is available from the next day of their arrival. CAU offers an option to apply for the RC as a group so the students do not have to make an appointment and visit Immigration. It takes about 4 – 10 weeks to receive the RC.</p> <p>5. Students should leave Korea within 30 days of the semester-end date, regardless of the expiration date of RC.</p> <p>*The RC may be valid for an extra 1 or 2 months after the semester ends, however, since the OIA terminates the Student Visa (D-2) on the last day of each semester, those students who are not proceeding to the second exchange semester SHOULD depart within 30 days from the last day of the semester.</p>	
Arrival Date	<p>Arrival dates may be subject to change.</p> <p>Students who arrive earlier than the official move-in date of the on-campus dormitory will need to arrange their own accommodations until they can move in. We will inform the student of the exact move-in dates after the student is accepted, via notices and emails.</p>	

Dormitory Application	<table border="1" data-bbox="416 185 1406 255"> <tr> <td data-bbox="416 185 683 226">Application Period</td> <td data-bbox="683 185 815 226">Spring</td> <td data-bbox="815 185 1406 226">End of December</td> </tr> <tr> <td></td> <td data-bbox="683 226 815 255">Fall</td> <td data-bbox="815 226 1406 255">TBD</td> </tr> </table> <p data-bbox="336 259 663 286">*The date is subject to change</p> <p data-bbox="336 320 1485 383">All students who wish to live in the dormitory should apply through the online application page. We will send a link for the dormitory application to all students when the dates are fixed.</p> <p data-bbox="336 383 1485 445">It is on a <u>first come, first served</u> basis. Make sure that you do not miss the application period and time since the dormitory availability is very limited and competitive.</p> <p data-bbox="336 445 1485 566">If a student wants to cancel the application for the dormitory, they need to give notice at least three weeks before the beginning of the semester by emailing inbound@cau.ac.kr. If a student cancels their dormitory application after this period, they may need to pay the dormitory fee (depending on the dormitory's refund policy).</p> <p data-bbox="336 566 1485 712">A TB (tuberculosis) Test result in English, taken after January 1st, 2024 (or prior to 4 weeks – Da Vinci campus) before a student's move-in date to the dormitory is also required. The test should include your name, hospital/clinic name, date of the test, and test results <u>in English</u> (if this is not possible, an English translation should be provided). The test can be conducted in the form of a skin test, blood test, or X-ray. Please bring the original test result to your dormitory move-in.</p>	Application Period	Spring	End of December		Fall	TBD
Application Period	Spring	End of December					
	Fall	TBD					
Off-Campus Housing	<p data-bbox="336 719 1485 808">If a student wishes to live off-campus, they are required to find and obtain accommodation themselves before coming to Korea. It is the sole responsibility of the student to communicate with the landlord. For your reference, we provide some off-campus housing information below:</p> <table border="1" data-bbox="336 837 1326 965"> <thead> <tr> <th data-bbox="336 837 612 875">Company Name</th> <th data-bbox="612 837 1326 875">Link</th> </tr> </thead> <tbody> <tr> <td data-bbox="336 875 612 931">Ziptoss (집토스)</td> <td data-bbox="612 875 1326 931">https://ziptoss.com (Korean) https://ziptoss.com/en (English) https://ziptoss.com/zh (Chinese)</td> </tr> <tr> <td data-bbox="336 931 612 965">Nestpick (네스트픽)</td> <td data-bbox="612 931 1326 965">https://www.nestpick.com/seoul/ (English)</td> </tr> </tbody> </table> <p data-bbox="336 965 1485 992">* CAU is not affiliated with the above companies, and we do not guarantee anything about those residences.</p> <p data-bbox="336 992 1485 1048">* To find more information about off-campus housing check out this blog post: https://cauexchange.blog/2019/03/29/off-campus-living-101-tips/</p>	Company Name	Link	Ziptoss (집토스)	https://ziptoss.com (Korean) https://ziptoss.com/en (English) https://ziptoss.com/zh (Chinese)	Nestpick (네스트픽)	https://www.nestpick.com/seoul/ (English)
Company Name	Link						
Ziptoss (집토스)	https://ziptoss.com (Korean) https://ziptoss.com/en (English) https://ziptoss.com/zh (Chinese)						
Nestpick (네스트픽)	https://www.nestpick.com/seoul/ (English)						
Tuition and Dormitory Payment	<p data-bbox="336 1055 1485 1140">Fee-paying students must pay the tuition in full to CAU by the announced tuition payment period. The dormitory fee must be paid in full during the announced dorm payment period for exchange students. The exact period will be released later and students will be informed by email.</p> <p data-bbox="336 1140 1485 1323">Students should contact their home bank and make arrangements in advance for transfers or withdraw the necessary amount needed to complete their payment on time. Late payments are unacceptable. Also, the dorm office will not accept the overseas payment so please make sure the student can withdraw enough amount to pay for the dorm in advance. Only domestic transaction is acceptable for the dorm fee and OIA will give information on how to make a domestic transaction together with the payment period via email.</p>						
Courses Offered English	<p data-bbox="336 1330 1485 1357">Please refer to the link below - a list of courses offered in English (from Spring 2023 to Fall 2023).</p> <p data-bbox="336 1357 735 1384">More than 900 courses click here</p> <p data-bbox="336 1384 1485 1480">*Please note this is only to be used as a reference. The final official list of courses will be available through the online course registration system (portal system) approximately 1 month before the beginning of lectures.</p>						
Course Registration Restrictions	<p data-bbox="336 1487 1485 1541">Students may take courses from different departments and colleges with certain restrictions. The following are the restrictions students should be aware of regarding course enrollment:</p> <ol data-bbox="336 1541 1485 1787" style="list-style-type: none"> 1. During the first course registration period, all other majors CANNOT enroll in Business courses and Art courses. Business majors can enroll in courses from all majors, except Art courses. This is due to the high competition in the Business department. 2. Only Art majors can enroll in Art courses during all three course registration periods. 3. Exchange students who would like to take courses in the School of Architecture and Building Science (College of Engineering): 1) Should be majoring in a similar major in their home universities 2) Should have taken the prerequisite courses if required by CAU 3) Their home university has to be accredited for Architecture / Architectural Engineering. <p data-bbox="336 1787 1422 1816">* If you enroll in courses incorrectly, you will be notified by email before the semester starts.</p>						
National Health Insurance Service	<p data-bbox="336 1823 1485 2000">According to a change in national policy, all international students are subject to a mandatory subscription to the National Health Insurance Service (NHIS), which is operated by the Korean government. This means that students will be automatically subscribed to the NHIS, even if they do not apply. The NHIS will be active once your registration number is issued. Also, a bill will be sent to each student's Korean address after their Registration Card is made. This address would be the one they use when applying for their Registration Card.</p> <p data-bbox="336 2000 1485 2087">Students with NHIS will have the same benefits as Korean citizens, including dental and oriental medical treatment, health checkups, etc. There will be restrictions on health insurance benefits, visa extensions, etc., if the fee is unpaid. In other words, students will not be able to extend their</p>						

study period at CAU.
 Since the fee is relatively high (approximately 70 USD per month), students can choose to obtain other private insurance plans in their home country before coming to Korea. However, this would mean they would be deliberately choosing to ignore Korea's national policy, and they would face the disadvantages mentioned above.
 For all inquiries, students should visit the NHIS website, or contact the NHIS Customer Service (1577-1000, dial 7 for information in foreign languages) or NHIS Foreign Language Consultation (033-811-2000) after arriving in Korea.
***All exchange/visiting students are responsible for National Health Insurance Service payment for themselves. The OIA will not financially support any student in case of accidents or injuries.**

Chung-Ang University USEFUL Information

Contact person	* Staff at Office of International Affairs, Chung-Ang University		
	Prof.	Suhan WOO	Dean of International Affairs
	Mr.	J. B. SHIN	Director
	Mr.	Ainsworth LEE	Coordinator, International Admission for Graduate School
	Mr.	Hyun-Jun KIM	Coordinator, International Students Program
	Mr.	Yong-hwa JANG	Coordinator, International Admission for Undergraduate Program
	Ms.	Dong Young LEE	Coordinator for Inbound & Outbound Exchange Program / MOU & Partnership(Africa, Europe, Mainland China, Hong Kong, Macau, Taiwan)
	Ms.	Jain RHEE	Coordinator for Planning & General Affairs
	Ms.	Kyoungbin LEE	Coordinator for Outbound Exchange Program / MOU & Partnership(North & South America, Oceania, Asia)
	Ms.	Seoyoung KIM	Coordinator for Inbound Exchange Program/ MOU & Partnership(Africa, Europe, Mainland China, Hong Kong, Macau, Taiwan)
	Mr.	Sunho LEE	Coordinator, International Admission for Graduate School
	Ms.	So-yeon Noh	Assistant Coordinator for International Students Admission
	Ms.	Seo Jin Choe	Assistant Coordinator for International Students Program
	Ms.	Cai-Zuan Wang	Assistant Coordinator for International Students Program
	Ms.	Hyunjung Bae	Assistant Coordinator for International Students Program (Da Vinci Campus)
	Ms.	Hyo-eun Kim	Assistant Coordinator for Outbound Exchange Program
	Ms.	Gina (Ye Jin) Yang	Assistant Coordinator for Inbound Exchange Program
	Ms.	Liana Khimich/Sarah Zuk	Student Advisor for Inbound Exchange Program
	Ms.	Yun Hee Chung	Assistant Coordinator for Graduate International Students Admission
	Address: Office of International Affairs (Bldg.#310, Room#210), CHUNG-ANG UNIVERSITY, 84 Heukseok-ro, Dongjak-gu, Seoul, Republic of Korea (Postal Code: 06974) Phone: +82-2-820-6572/6742/6273 Fax: +82-2-813-8069 Email: inbound@cau.ac.kr (Inbound Exchange Student Matters) outbound@cau.ac.kr (Outbound Exchange Student Matters) international@cau.ac.kr (Partnership, Protocol, and general matters)		
Number of Exchange Student(s) to CAU	Approximately 500 per semester		

Colleges available for International exchange students	<p>We accept exchange student(s) at the undergraduate level and to GSIS (Graduate School of International Studies) & MBA at the graduate level.</p> <p>GSIS is only available to graduate-level exchange students studying the following subjects at their home university; <u>business, economics or international relations.</u></p> <p>MBA is only available to graduate-level exchange students studying the following subjects at their home university; <u>business administration, and economics.</u></p> <p>*Graduate classes other than GSIS and MBA are NOT allowed to exchange students</p>												
Duration of exchange	One 'OR' two semesters												
G.P.A. Requirements	<p>Minimum 2.0 / 4.5 for the whole semester</p> <p>- G.P.A. Conversion Table</p> <table border="1"> <thead> <tr> <th>Scale</th> <th>10</th> <th>4.5</th> <th>4.3</th> <th>4.0</th> <th>100 (percentage)</th> </tr> </thead> <tbody> <tr> <td>Minimum score</td> <td>4.4</td> <td>2.0</td> <td>1.8</td> <td>1.5</td> <td>75</td> </tr> </tbody> </table> <p>* The table follows the commonly-used G.P.A. conversion standard. However, CAU does not have strict G.P.A. requirements. Students nominated by their home universities will be deemed qualified.</p>	Scale	10	4.5	4.3	4.0	100 (percentage)	Minimum score	4.4	2.0	1.8	1.5	75
Scale	10	4.5	4.3	4.0	100 (percentage)								
Minimum score	4.4	2.0	1.8	1.5	75								
Language Requirements	<p>None required. However, a good knowledge of English or Korean is recommended, especially for graduate-level students – must be able to take university-level courses in either English or Korean.</p> <p>Suggested level for graduate exchange students: Equivalent to TOEFL(IBT 80 PBT 550 CBT 210), IELTS 5.5, TEPS 550.</p> <p>Exchange students in undergraduate and, especially, graduate students may face restrictions with taking courses taught in Korean- English proficiency highly recommended.</p>												
Length of One Class	<p>50 minutes or 75 minutes</p> <p>50 min × 3 classes per week or 75 min × 2 classes per week for three (3) credit courses</p> <p>50 min × 2 classes per week for two (2) credit courses</p>												
Minimum and Maximum Credits	<p>Minimum and Maximum credits may vary for each student within the following limits:</p> <p>- 3-19 credits per semester (Undergraduate)</p> <p>All Exchange students can register for courses within their maximum and minimum limits, but should first consult and gain permission on the required course load from their home university's coordinator.</p> <p>- 3-9 credits per semester (Graduate)</p> <p>Graduate-level students are NOT allowed to take any undergraduate-level courses.</p> <p>* Students should confirm the minimum course load they are required to take <u>with their home university.</u></p> <p>* If needed, Graduate students can register more than 9 credits during the 1st course registration.</p> <p>※ Please note it is with the home university's decision on the conversion ratio of CAU credits to ECTS.</p>												
Intensive Korean Courses (Fee-paying program)	<p>Seoul Campus: 16 Korean courses of 3 different levels are available.</p> <p>Da Vinci (Anseong) Campus: 1-2 Korean courses of 1 level are available.</p> <p>Both campuses provide an ideal setting for those who want to study the Korean language and culture together with other academic courses. Courses are divided into 2 time slots (9:00 ~ 13:00 and 13:00~17:00). The time slot will be decided according to the level of the student.</p> <p>International exchange students can take these courses for a 25% discounted fee. Since it is not a regular course, it does not bear academic credits.</p> <p>* Students should contact CAU's Institute of Language Education for details</p>												
Estimated Cost of Living Per Semester	<p>Housing(Dorm) \$1,300</p> <p>Meals \$700</p> <p>Transportation \$600</p> <p>Books and Supplies \$200</p> <p>Personal Expenses \$1,500</p> <p>Total \$4,300</p>												
CAU Global Ambassador	The Office of International Affairs organizes a 'GLAM' buddy program (staffed by Korean student volunteers) to help international students adjust to life in Korea.												
Scholarship	<p>Potential candidates for student scholars or internships will be contacted via email.</p> <p>* Recipients of the scholarship may be requested to proactively participate in particular activities or online classes of the exchange program.</p>												
Dormitory Fee	<p>- Seoul Campus: \$1,300 USD for one semester (estimated rate)</p> <p>- Da Vinci (Anseong) Campus: \$850 USD for one semester (estimated rate)</p>												

Date of Issue for Academic Transcript	Physical copies of students' transcripts will be sent via courier to the International Office at the students' home universities. For Spring semester students, their transcripts will arrive at their home university in July ~ August. For Fall semester students, their transcripts will arrive at their home university in January ~ February.
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Visit our Instagram [cau_glam](#) or contact us via email for more information!



CAU